



HD Stafford Middle School PAC

20441 Grade Crescent, Langley, British Columbia, Canada V3A 4J8
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"Creating a unified, engaging, CULTURE OF CARE for our students."

HD Stafford Middle School PAC

Meeting Minutes January 11, 2023

I would like to acknowledge that we join together tonight on the unceded territories of the Katzie, Kwantlen, Semiahmoo and Matsqui First Nations. We honour their grandfather teachings of love, respect, courage, honesty, wisdom, humility and truth.

In attendance: Cathy Worrall, Gina Twellmann, Natalie Carmichael, John Hantke, Kristina Peters, Ciara Barber, Alex Joehl, Carmen Phelan, Cindy Chung, Sarah Preston, Lisa Tatarniuk

Meeting called to order at 6:38pm by GT

- I. **Approval of previous PAC minutes;** Motion to accept by Sarah P, 2nd by Lisa T. Nov 2022 Minutes approved
Approval of meeting agenda: Motion to accept by Natalie C, 2nd by Ciara B, Agenda Approved

II. SCHOOL REPORTS:

A. Principal- John Hantke

The Langley School district has hired 56 new teachers.

Stafford now has all teacher positions filled, which is great, for it allows the SEA's and Resource teachers to go back to what they should be doing.

The BC government has given \$60 million to BC school districts as a one time affordability fund to help at risk families off set costs of supplies, food, transport, school fees, field trip costs and school sport fees. This is a 1 time allotment which has to be used by May 31, 2023. The uses and distribution are strictly monitored and documented. The Langley School district received \$2.1 million, with \$1.46 million going to schools and some funds going for external support groups.

The schools got allocated a % depending on the needs, demographics, etc..., HD Stafford received a descent amount.

Using the funds to upgrade the oven in the community room for Breakfast/ lunch programs needs. We have already distributed some gift cards to families, mostly for Walmart or Superstore, for they sell groceries and clothes, families can judge what they are most in need of.

Other news, Stafford is looking at upgrading the theatre and foods rooms so there will be more opportunities for students outside of regular classes.

The GOS test (advanced math) will be held after spring break, this is a great opportunity to push academia. Will put information in the Scoop for parents.

At the next staff meeting will ask for budget suggestions from staff.

The White Hatter will be coming to the school virtually on Feb 28th to talk to students about cyber safety and social media awareness. He does a great job and is very engaging for students. First time for a virtual presentation. There will be a parent/ guardian presentation but not sure if it will be on the evening of 27 or 28. Will send out info in the Scoop and if the PAC can hype about it on social media that would be great, for the more parents that come the better.

At the next PAC meeting will be talking about the grading/ proficiency scales.

- B. Community coordinator- Kinder Sandher** (not in attendance) Info relayed by Gina T
Wed Feb 1st – Ukrainian Tea: will be held from 3:30-5:30, an informal event so that families can meet other families and maybe find information on different supports that are available. Need Parent/ PAC helpers to set up, serve and clean up. Not sure what all will be happening, PAC will help with support as needed.
March 2nd – Diversity Event? Not sure what Kinder has in mind. Mr. Hantke feels that the date should align better with diversity week, Feb 21-24, not sure how PAC can support the event but will help as needed but not run the event ourselves.
Feb 22- have arranged vision care to come to the school for Nicomekl and Douglas Park students

III. EXECUTIVE REPORTS:

A. President Gina T

Have attached lists on upcoming dates for Hot Lunch, Popcorn, Hawk's Nest and school dates of importance

B. Vice President Alex J, Nothing to report

C. Treasurer Carmen P

Have now found out that 2 person signing e-transfers cannot be done through our TD account. Will be going back to G&F to get an account set up for 2 person signing e-transfers. What that is is 1 person will set up the e-transfer and then another person will approve and authorize

Current General and Gaming bank account information have been included. See attached

D. Secretary Cathy W, Nothing to report

E. DPAC Chantale H. not in attendance, sent report

1. No DPAC meeting in December
2. Jan 19th meeting- online- guest speaker, Magdy Ghobrial, from the district about student mental wellness. All are welcome to attend
3. Upcoming event from the district. Parent/ guardian Information Meeting: Admin Procedure 356, if you are interested in learning more about the district procedures for

asking students to stay home for non-disciplinary reasons (exclusion). Tuesday, January 31st,
7pm Langley School Board Office

IV. COMMITTEE REPORTS AND NEW BUSINESS:

A. Hot Lunches –Cathy W

Successful fall lunches. Between the 4 dates we had a profit around \$3700.00. Volunteer sign up through the muchalunch site works great. Winter lunches are ready for ordering. Jan 20th is Booster Juice, Feb 21st is StrEATs, and March 10th is Little Caesars. Working on securing vendors for the spring lunch session.

B. Popcorn –Lisa T

Have only had 1 popcorn day since winter break. Unfortunately, it was for Grade 8;s and half of the students were away on a field trip. About 25 bags sold.

C. Hawk's Nest –Lisa T

Able to do an inventory on stock and have discovered Goldfish crackers and Famous Amos cookies that are past the best before date, cannot sell to the students but will sell to PAC parents, at cost, for there own consumption.

Have some good helpers and will make sure that they can run Hawk's Nest or Popcorn days if unable to be there.

D. Fundraising – Cathy W

No definite fundraisers until April/ May for Neufeld frozen meats, meals, desserts. Looking at a way/ time for Krispy Kreme sales.

Fall Fundraisers had a total profit of \$3478.55

E. Events

1. School Dance- Thursday January 26

Sarah P has the dance planning under control.

For advertising, there are posters up at entrance of school and on PAC board, Email has been sent to all Stafford families and it is being spread through social media. Sarah is also mentioning the dance at Breakfast Program. Hoping to have some hand made posters up throughout school.

There has been a volunteer sign up which has received a lot of parent involvement.

The DJ will be arriving at around 3:30 to set up the equipment, screens and lights. Not sure where in the gym he will set up.

Items have been ordered for decorations.

A concession will be set up in the Hawk's Nest for drink, snacks, glow stick sales (cash only) (separate float from pizza sales)

There will be a separate area for Pizza sales (cash only). Probably \$2 per slice. Will have 1 person taking the money and then other people serving pizza. Sarah will talk to Fresh Slice and find out if they would be able to deliver more during the evening if we run out. No food or drinks in the gym

Will have some seating available near Hawk's next (Cube sitting boxes from the theatre)

There will be a photo booth with props (no prints but will send images via email or text to the students) Sarah was able to hire at a good price.

There will be someone doing neon tattoos

Will have a list of students by division for entry, Will check off the student when they arrive. No in and out privileges. If the student exits they can't come back in.

Dance is free but a non-perishable food donation would be appreciated.

Organizing an afternoon of making decorations/ neon posters, on Monday the 23rd.

Will need volunteers to come at 3:30 on Thursday for decorating and set up.

2. Movie Night- proposed date Friday March 3rd

School does not have a licence for having a movie night, will have to purchase one. They are good for 1 calendar year, so we may be able to get a few Movie nights with the 1 purchase, Ciara B will get information on the licence from Simmonds. Will discuss the logistics and planning at next PAC meeting.

V. NEXT MEETING DATE:

A. Wednesday February 8th, 2023, 6;30pm in the HD Stafford Library

Meeting adjourned at 8:17pm by GT

Dates:

Popcorn:

Wed Jan 22th- Grade 8

Wed Jan 25th- Grade 7

Wed Feb 1st- Grade 6

Jan 27th- Spirit Day

Feb 10th- Pro D Day- no school

Feb 13th- Design & Assessment- no school

Feb 14th- Spirit Day

Feb 20th- Family Day- no school

Feb 21st-24th- Respect & Diversity Week

Feb 22nd- Pink Shirt Day

Feb 28th White Hatter Presentation

Hawk's Nest:

Wed Feb 15th- Grade 7&8

Wed March 8th- Grade 6

Hot Lunch:

Friday Jan 20th- Booster Juice

Tuesday Feb 21st- StrEATs

Friday March 19th- Little Caesars

GENERAL BANK ACCOUNT				
		Proposed 2022-23	Actual 2022-23	Variance
Balance Forward		\$14,694.93	\$14,694.93	
NET INCOME	Income			
	Cash donations	\$100.00	\$0.00	-\$100.00
	Bank Interest (Fee reversal)	\$50.00	\$19.85	-\$30.15
	\$200 Popcorn	\$750.00	\$396.60	-\$353.40
	\$200 Hawk's Nest	\$800.00	\$1,143.05	\$343.05
	Misc	\$300.00	\$1,256.11	\$956.11
	Events (dance, movie)	\$3,000.00	\$0.00	-\$3,000.00
	\$6,150 Hot Lunch	\$15,000.00	\$15,435.12	\$435.12
	\$4,150 Fundraising	\$12,250.00 [1]	\$3,478.55 [2]	-\$8,771.45
	\$10,700	Total Income	\$32,250.00	\$21,729.28
EXPENSES	Expenses			
	Bank Fees & Cheques	\$60.00	\$162.58	\$102.58
	2022 Outstanding Cheques	\$103.25	\$5.00	-\$98.25
	Misc	\$0.00	\$0.00	\$0.00
	New 1	\$0.00	\$0.00	\$0.00
	Welcome Coffee	\$0.00	\$0.00	\$0.00
	Sunshine Fund	\$100.00	\$0.00	-\$100.00
	Office Supplies	\$100.00	\$0.00	-\$100.00
	2022 Munch Refunds	\$259.50 [3]	\$259.50	\$0.00
	Misc	\$300.00	\$0.00	-\$300.00
	Staff Gifts	\$1,000.00	\$0.00	-\$1,000.00
	Admin & Janitorial	\$250.00	\$0.00	-\$250.00
	BBQ Meet teacher [4]			\$0.00
	Events	\$1,000.00	\$0.00 [5]	-\$1,000.00
	Budgets	\$2,000.00	\$0.00 [6]	-\$2,000.00
	Winter Dance	\$600.00	\$0.00	-\$600.00
	Events (movie/picnic)	\$500.00	\$1,042.60	\$542.60
	Hawk's Nest Inventory	\$100.00	\$0.00	
	Hawk's Nest Supplies	\$550.00	\$82.86	
	Popcorn	\$0.00	\$0.00 [7]	\$0.00
	Purdys	\$3,300.00	\$0.00	-\$3,300.00
	Fundraising	\$4,000.00	\$3,591.99 [8]	-\$408.01
	Neufeld Farms	\$0.00	\$0.00	
	Coupon Books	\$0.00	\$0.00	
	Pointsettias	\$0.00	\$0.00	
	Clearview	\$0.00	\$0.00	
	Christmas Photos	\$0.00	\$0.00	\$0.00
	Art Cards	\$800.00	\$0.00	-\$350.00
	Hot Lunch	\$350.00	\$0.00	-\$2,637.79
	Munch A Lunch	\$8,500.00	\$5,962.21	-\$2,537.79
Hot Lunch Vendors	\$1,000.00	\$0.00	-\$1,000.00	
SEM Fund	\$2,100.00	\$75.00	-\$2,025.00	
School Donations	\$150.00	\$0.00	-\$150.00	
Class Room Supplies	\$500.00	\$0.00	-\$500.00	
Access & Resource Rooms	\$0.00	\$0.00	\$0.00	
Christmas Hampers	\$0.00	\$0.00	\$0.00	
New 3	\$3,300.00			
	Total Expenses	\$27,622.75	\$11,181.74	-\$16,441.01
	Net Income	\$4,627.25	\$10,547.54	\$5,920.29
	Balance Forward	\$19,322.18	\$25,242.47	\$5,920.29

GAMING BANK ACCOUNT					
		Proposed 2022-2023	Actual 2022-23	Variance	
Balance Forward		\$9,224.74	\$9,224.74	\$0.00	
Income	Income				
	Gaming Grant	\$11,380.00	\$12,580.00	\$1,200.00	
	Misc	\$0.00	\$0.00	\$0.00	
	Bank Fees Return		\$1.95	\$1.95	
	Total Income	\$11,380.00	\$12,581.95	\$1,201.95	
Expenses	Expenses				
	Bank Fees	\$20.00	\$1.95	-\$18.05	
	Literacy Support	\$1,000.00	\$0.00	-\$1,000.00	
	Grade 8's Busses	\$1,000.00	\$0.00	-\$1,000.00	
	Grade 7's Busses	\$1,000.00	\$0.00	-\$1,000.00	
	Grade 6's Busses	\$1,000.00	\$0.00	-\$1,000.00	
	Access Busses	\$1,000.00	\$0.00	-\$1,000.00	
	Grade 8 Leaving Ceremony	\$1,000.00	\$0.00	-\$1,000.00	
	Grade 7 Camp	\$1,000.00	\$0.00	-\$1,000.00	
	Grade 6 T Shirts	\$1,000.00	\$0.00	-\$1,000.00	
	Meet the teacher event	\$850.00	\$846.61 [1]	-\$3.39	
	Uniforms	\$1,400.00	\$0.00	-\$1,400.00	
	Ball Cart	\$1,500.00	\$0.00	-\$1,500.00	
	Scoring Table	\$2,000.00	\$0.00	-\$2,000.00	
	Gym Benches	\$750.00	\$0.00	-\$750.00	
	Long Term Planning	\$0.00	\$0.00	\$0.00	
	Misc		\$0.00	\$0.00	
		Total Expenses	\$14,520.00	\$848.56	-\$13,671.44
		Net Income	-\$3,140.00	\$11,733.39	\$14,873.39
		Balance Forward	\$6,084.74	\$20,958.13	\$14,873.39