



## HD Stafford Middle School PAC

20441 Grade Crescent, Langley, British Columbia, Canada V3A 4J8

website: [www.hdsms.sd35.bc.ca/parent-community/pac/](http://www.hdsms.sd35.bc.ca/parent-community/pac/) email: [hdsmspac@gmail.com](mailto:hdsmspac@gmail.com)

"Creating a unified, engaging, CULTURE OF CARE for our students."

**6:30 pm Wednesday, Feb 9th, 2022**

### **PAC MEETING MINUTES**

In attendance: Gina Twellmann, Cathy Worrall, Carmen Phelan, Chantale Hubbs, Alex Joehl, Solanlle Panguinao, Lisa Tatarniuk,,Erin Favero (VP), Krista Bryde (CI), Cindy Chung, Natalie Carmichael

Meeting called to order at 6:33pm by GT

We gather together tonight to help all learners reach their potential on the traditional unceded territories of the Katzie, Kwantlen, Semiahmoo and Matsqui First Nations. We honour them and thank them for our lands.

#### **1. Approval of previous minutes & agenda:**

- a. Approval of agenda: motion by Gina to add Introduction of Vice Principal and Vice Principal report; adopted by CH, 2<sup>nd</sup> by AJ, all in favour
- b. Approval of January 2022 minutes ; approved by AJ, 2<sup>nd</sup> by SP, all in favour

#### **2. School Reports:**

- a. Principal (John Hantke) Report: Unable to attend but sent his report

##### **1. Welcome to Erin Favero!**

- a. As many of you are probably aware, our former vice principal Natalie Roberts has now become principal of Lynn Fripps elementary and we are excited to have one of our own teachers here from HD Stafford Ms. Erin Favero join us in the office as our newest Vice Principal. Aaron brings a super strong background in literacy and numeracy having taught at both Uplands and HD Stafford.

##### **2. Gaga Pit Update**

- a. Yesterday, all of the wood and materials for the gaga pit have arrived now so this is the first major hurdle that we have completed. The next step is to notify maintenance to come and prepare the ground and put in the asphalt pad in order to install the gaga pit on top of it. I have reached out to Tim from maintenance to see when the best time to do this would be, but I am hopeful that much of this work will be done before spring break.

##### **3. Exciting news for HD Stafford from the Board of Education**

- a. Probably the biggest news of the month, the SD35 Board of Education has approved \$200K for upgrades to HDSMS to help us to "middle-ize" our building both inside and out. We have been waiting for this approval for a while and we are excited to get started as many of these projects we will need to complete before this time next year.

##### **4. COVID Protocols and Outside Time**

- a. At this point, we are hopeful to have all students return to regular outside time both at recess and lunch in the school day very soon. Dr. Henry said that there would most

likely be an announcement around the family day weekend, and we are holding out that this will be a loosening of restrictions. Throughout this time, all classes have been going outside on a daily basis for 40 minutes either before or after lunch. They've been going out with their classroom teacher playing games or going for nature walks. In addition, grade groups are now able to go out on a daily basis so Grade 6s one day, Grade 7s the next grade, eights the next, etc. So students can reconnect with friends in their same grade from other classes. We are looking forward to the day when all classes in all grades can go outside at both recess and lunch.

5. Respect and Diversity Week

- a. From February 21 - 25<sup>th</sup> we will be celebrating respect and Diversity week here at HD Stafford and throughout the Langley District. We will be looking at activities, discussions and interactive exhibits to celebrate the amazing 1) Racial diversity 2) Gender diversity 3) Cultural diversity that exists here at HD Stafford. In the middle of the week, will be Pink shirt day (World Kindness Day) where we will examine discrimination and prejudice and how they can affect our lives in a negative way.

6. Emergency Preparedness Plan

- a. At HD Stafford, we have an extensive emergency preparedness plan with roles and responsibilities for staff members and teams of staff members. I will walk through a summary of this at the next PAC meeting

Please thank all our pack members for their continued support and gift of time to the school . I was just bragging at our Superintendent's meeting today about how supportive our PAC and our PAC parents have been over the last two years here at HD Stafford. In the middle of the pandemic, that they continue to give their time and their energy to support the kids at the school-It is fantastic and so appreciated!!

b. Vice Principal (Erin Favero) report

Erin has been at Stafford for the past 4 years and worked at other local schools before that. She is really happy about her new and sudden change at being the Vice Principal here. Being a teacher at Stafford she has seen a big difference in the past 2 years with the PACs involvement and support for the school. The Vice Principals role is usually dealing with the day to day student, behavioural and teacher issues and the Principal deals with the admin, maintenance, building, big ticket and budget issues. She and Mr. Hantke are working as a team to make everything run as smoothly as possible. She will help run through the Emergency Preparedness Plan at next PAC meeting.

c. School Community Coordinator (Krista Bryde) report

Have been getting to know the day to day routines for the past couple of weeks. Meeting teachers and getting to know students, especially in regards to the Food Hub. Finding out what other items besides food the students need. Looking at getting donations of tee shirts/ hoodies, shoes. Suggestion from PAC to send a wish list of what is needed so we can put on social media. Having discussions with supporting kids with a Breakfast program. Looking at what the school had in the past pre Covid and how it can work now. There have been issues with the students not allowed inside the school before the bell rings, as well as volunteer issues. Trying to make sure that any child who is hungry at the beginning of the day can get something to eat. The Covid protocols have made an impact on the lunch program. Usually a different organization helps to run it each week day, but the organizations are having manpower issues. The main days that we need help are on Thursdays and every other Friday. Because of how the pro-d days run there is coverage until April. Hoping that when restrictions lift and protocols change it will be easier to get help. Will connect with the PAC to see if we can assist by getting word out about what is needed.

### 3. Council Reports:

- a. **President:** by GT, Have been CC'ing all PAC members on emails sent so that we all know what is going on. Got a PAC news letter out last week, Trina has mentioned that some parents don't read more then the 1<sup>st</sup> couple of lines on emails. The PAC mailbox is up but not sure how many and how large of envelopes it will hold, will be good if parents are dropping of a cheque for the PAC. We got the teacher's receipt envelope and requisition forms out to them, Krista used some of the money budgeted for Christmas hampers (not used) as an emergency fund with a new student from Afghanistan and their family (will be submitting receipts)
- b. **Vice President:** by AJ, Glad he was able to get the Valentine Hearts gift basket donations through SuperStore
- c. **Treasurer:** by CP, 3 divisions have already submitted there receipts for funds. Hard copies are needed for cheque reimbursement, can leave in the PAC folder in office. Invoice for uniforms was \$2033.35, budget for \$2000, Motion by CH to take the extra \$33.35 out of miscellanea funds, 2<sup>nd</sup> by SP, all in favour. Wondering how we do invoices, 1 at a time or grouped together. Whichever works best for Carmen and Trina was decided. Bonus cheque from Purdy's was deposited, \$157.82. Cheque from First Aide Hero's deposited, \$72. Chantal will help Carmen set up a motion to amend the budget to allow for more uniform funding and the purchase of a BBQ, now that we have the extra Gaming funds, Motion will be sent out so that we can vote at April PAC meeting, For the April PAC meeting will have an up to date printout for both bank accounts.
- d. **Secretary:** by CW, working on getting the approved minutes uploaded.
- e. **D-PAC rep:** by CH, see attached D-PAC information,  
Motion by Asset Committee: purchase of 3-20 x 20 tents to be available for the schools to borrow for functions, Purchase price will be no greater then \$10 164.00, Open discussion, Will need a pick up truck for bringing to and from the school, the maintenance department will not be responsible for delivery or set up, If approved will be purchased by April. Will be stored at 3 different High schools around the district, the high schools will be responsible for logging who and when schools are using them, school is responsible for pick-up and return. Vote done: all in favour, CH will bring HD Stafford PAC in favour vote to next D-PAC meeting

### 4. Committee Reports:

- a. **Hawk's Nest:** by LT,  
Successful first popcorn day, 135 bags sold, profit if \$97, It took 2 ½ hours to pop and bag the popcorn and have ready for classroom delivery, will check about extra litter around school grounds if students are bringing outside at lunch, Selling 1 bag per student for now and will look at increasing to 2 bags after spring break, Kudos out to Trina for announcements and follow up with divisions that didn't get there popcorn totals in. LT is good for opening up Hawk's nest for the selling snacks and healthy goodies as well as smencils (smelly pencils that are 100% made from recyclable products) Go ahead and purchase more smencils for when we are allowed to open up the Hawk's Nest for more then popcorn days.
- b. **Hot Lunch:** by CW,  
Will see how the hot lunch goes with less volunteer support, the teachers will have more responsibility sorting out the food in the boxes. Other schools are jealous that Stafford is able to still go ahead with the hot lunches, (less parent involvement for middle school)
- c. **Fundraising:** by GT,  
Purdy's Easter – CW is organizing and will do official launch after the virtual hearts fundraiser is over.  
First Aide Hero's- ongoing, (the PAC gets a percentage from anyone who registers and lets them know they are with HD Stafford)) just received a cheque for \$72, which is better then our projected \$50, there is a babysitting course coming up that we will advertise on social media.  
Virtual Hearts so far \$220 raised, was not originally on our budget to do this year so this is good, Gina will put out a video on social media about it and let them know they will go in for a draw to win a gift basket from Superstore. Thank you to Alex J for getting the donations  
Card project is on hold still waiting on confirmation that we can do in the fall.  
Scholastic Book Fair- Gina is running it, will be an online fair only and running from Feb 21<sup>st</sup> till March 2<sup>nd</sup> order online, delivery to school before spring break for pick up, there is no delivery charge and 20% of profit goes to the school library, trying to figure out how to get a teachers wish list set up, either google docs or wishbob.
- d. **Long Term Planning Committee:** by CH  
Nothing much to report, no new meeting, still trying to get a meeting with Martini Group for help with costs of outside cover.

## **5. Old Business:**

- a. Gaga Pit, supplies are here, waiting on maintenance to set up
- b. Four Square, still not repainted, but would like to repaint a larger size

## **6. New Business:**

- a. Ideas for new PAC recruits – March/April, Gina would like all the PAC exec members to submit a selfie along with a short blurb about who you are and what you do for the PAC and school. Chantale will make a brochure to send out to the feeder schools grade 5 parents and invite to a meet and great and to the June AGM/ elections.
- b. Beginning brainstorming for Spring Picnic, looking at a date for the spring picnic which doesn't interfere with feeder schools or D-PAC, Blacklock is having their fall fair on June 3, D-PAC AGM on May 19<sup>th</sup>, checking with Mr. Hantke if other dates might work for him. Looking at reaching out to the grade 5s at out feeder schools and inviting them to come, Hopefully we can get budget for a new BBQ, Chantale has research that she did for the D-PAC and will share, We will do much of the planning for the picnic through emails but need to have a date first before we can go any further.

## **7. Next Meeting Date:**

General Pac Meeting – Tuesday, April 9<sup>th</sup>, Zoom, 6:30pm

Meeting adjourned at 9:03pm by LT, 2<sup>nd</sup> by CH, all in favour