

DRAFTED HDSMS PAC MINUTES APRIL 21,2021 DRAFTED



HD Stafford Middle School PAC

20441 Grade Crescent, Langley, British Columbia, Canada V3A 4J8
website: www.hdsms.sd35.bc.ca/parent-community/pac/ email: hdsmspac@gamil.com
"Creating a unified, engaging, CULTURE OF CARE for our students."

President: Abby Burton

Treasurer: Lisa Atkinson

D-PAC Rep: Chantale Hubbs

Hawks Nest Coordinator: Abby Burton

Hot Lunch Coordinator: Cathy Worrall

Vice President: Veronica Finch

Secretary: Cathy Worrall

Fundraising Coordinator: Gina Twellmann

Events Coordinator: vacant seat

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HDSMS PAC General Meeting Minutes

April 21,2021 @6:30 pm via ZOOM

.Meeting called to order at 6:38pm ,by AB,

Attendees:Cathy Worrall, Abby Burton, Chantale Hubbs, Gina Twellmann, Veronica Finch, Jen Elderkin

Acknowledgement of Territory :

"We gather together tonight to help all learners reach their highest potential on the traditional,unceded territories of the Katzie, Kwantlen, Semiahmoo and Matsqui First Nations. We honour them and thank them for their lands."

1:Previous Minutes, approved by CH seconded by VF , All in favour
& **Agenda** , approved by CW seconded by VF, All in favour

2:School Reports:

Principal : Not in attendance,no report

School Community Coordinator : Not in attendance, no report

3: Council Reports:

- - **President** Nothing to report by AB

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- - **Vice President** Nothing to report as per AB

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- - **Treasurer.** By AB, revenue as of now: Gaming Account \$11759.50
Regular Account \$9383.28
- The old Gaming account has been closed and a new Account opened , called HD Stafford PAC Gaming, the account is temporarily frozen until Lisa A. Gets to bank and signs on Thursday April 22,2021. Did receive 10 blank cheques for immediate use until new cheques are issued, Lisa will be taking care of new cheques. Once Lisa signs for account a letter will be emailed to Gaming for consideration to amend the gaming grant deniable and let them know we have done what they requested and a new account has been set up the with gaming in the title, and that cheques are on the way. Hopefully that will be enough for right now and we can get in before the 30 day deadline of April 24,2021. Will cc all of us with email once it is sent.
- There are discrepancies in the budget flow sheet for the regular account. Chantale has offered to help Lisa to sort out. Should have access to Account and budget updates for every PAC meeting.
- For AGM the 1st half will be year end reports from all. Will need up to date and correct budget and ledger books, The 2nd half will be elections
- All fundraisers will not be completed by AGM.
- The Hawks Nest fridge has not been finalized with Brad so not sure if we are still able to purchase the old fridge.
- For New Grade 6 T-shirts the school orders the shirts and we write them a cheque
- The Teachers should be receiving letters and an envelope for receipts for reimbursement, hopefully they will all get submitted by year end, will ask Admin to send out a deadline notice for submitting cheques. There may be a few teachers with circumstances that will not be able to submit by year end. The class room teachers fund can go towards anything classroom related, will look at getting the info out earlier next year for the teachers.

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- - **Secretary:** by CW, Previous meeting minutes sent to principle for inclusion on school web site, will amend the October 2020 minutes for agenda only sent, and Cathy will post all 2020/21 meeting minutes on HDSMS PAC Parent Hub Facebook account.

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- - **D-PAC Rep:** by CH
- **HDSMS DPAC Rep Report – General Meeting Apr 21, 2021**

Feb 18, 2021 DPAC General Meeting

Special Presentation: Career Education in Langley with George Kozlovic

- Career education carries through from K - 12.

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- Students are exposed to it throughout their school and becomes more in depth as they advance through grades.
- Capstones Review: (i.e., service strand, or passion project)
- Highlight of work experience benefits to assist students with career selection and youth in training programs for trades.
- Video: <https://vimeo.com/509993216/aaa2bc829e>
- Rainbow crosswalk
- School Board Trustee Byelection
- COVID
 - The transmissions are not in schools, but in the community. There has been no recorded student to student transmission. Or recorded Child to Adult transmission.
 - 97% of kids are back in school
 - PHO changes around physical activities and music / band, masks
 - Data supplied
- Langley School District commitment to anti-racism and find a way to recognize and move forward.
- Outdoor Classrooms: ~30 going in using COVID funds - supports outdoor learning

Question:

Will the district look at learning loss once COVID is over?

A: District is aware of it. They are trying to recognize kids struggling and offering additional support where needed. It could take 2-3 years to change / make up.

March 11, 2021 DPAC General Meeting

Special Presentation: Joe Abshire, Social Media Best Practices for PAC

- Communications Plan - PACs can check these guides to ensure that posts align with district vision / goals
- District uses Facebook, Twitter and Instagram – consider private vs. public
- FOIPPA – Strict guidelines around identifiable faces of students. There are legal forms that parents have to give consent to photos, name, age, email phone, etc.
- Higher engagement – videos, calls to action - get people to do something after seeing post. 7 am and 9 pm.

Bryan Miller, Community Service Presentation:

- Started local group approximately 1 year ago to clean up graffiti

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- www.yourlocalcommunity.com
- <https://m.youtube.com/watch?v=kYfNvmFOBqw>

- Charlie Fox sworn in as trustee on March 11th

Reports: Gord Stewart, Superintendent

Emergency Closure Survey Follow up – response rates were great

6:30am decision on closures with an update around 7:30am.

Delayed start might be an option for some parents - your child will not be penalized if another arrangement needs to be made due to a delayed start.

COVID - 153 notifications total. 6 sites not yet had any. Slight change from authority, outlining to people to self- isolate letters rather than self-monitor letters.

School Messenger: Using to communicate with parents

Graduation: Currently rules are not permitted the 50 people in a space as per last year. Trying to create a plan at the moment, but it's not clear. Hoping to copy prior year.

2021/2020 year: new procedures being planned. Announcement should come in May. Review of staggered starts, masks and cohorts all being reviewed.

Q: Semesters or quarter system?

A: Looking at the model to see where the opportunities are.

Q: summer learning, will it take place? If it does, is it at same schools. What does it look like?

A: yes, summer session is looking to go forward. Waiting on ministry to approve plans. There will be numeracy and literacy as well as “fun” things. It might be possible to have a few more sites. Program details will circulate around end of April.

MOTION: The Constitution, Bylaws & Policy Review Committee moves to adopt the newly revised and updated Constitution, Bylaws, and Policy Manual as circulated, replacing the current Constitution, By Laws, and Policies. **CARRIED**

MOTION: Parkside Centennial Elementary PAC moves that the Langley District Parent Advisory Council be directed to work with the district to review or create a dog policy for the district.

RATIONALE In light of a recent event at Parkside, we would like to make a motion for the district to take a more active role in the rules regarding dogs on school property and keeping them off the property unless they are registered support animals and a set out procedure how to go about making sure any dogs on the property are registered training support animals with a clear set out guideline for the schools/ families and if the rule is not followed a policy for that.

- Nominations Committee – Call out to parents to assist for nominations and t to anyone interested in joining the DPAC executive
- 5 Part Parent Ed Series from the White Hatter
- Take back to PACs what you would like us to focus on for next year. What are the areas we can help?
- Scholarships: 4 scholarships are available. Closing date is April 9th if you have kids in Grade 11 / 12

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- Community gaming grants – changes as of April 1st. BCCPAC will host live session on April 8th 7pm to outline changes that are going on.
- Next School Board Meeting: May 25
- Next DPAC Meeting: April 22, 2021 - 7pm - Teams
- BCCPAC – AGM – proxy to DPAC?
- BCCPAC – Parent Ed – Gordon Neufeld - \$35 – eligible for reimbursement through DPAC

The motion”**Parkside Centennial Elementary PAC moves that the Langley District Parent Advisory Council be directed to work with the district to review or create a dog policy for the district.**” was voted on at meeting 5 to 1 in favour of motion, Chantale will give our vote at next DPAC meeting

4:Committee Reports:

Long Term Planning Committee, by CH

Current Projects

- a) Student Literacy Support - purchased games / activities, will be purchasing popular fiction / graphic novels
- b) School Beautification – Vinyl Wraps ordered for interior walls and posts, mural wall to be updated as well
- c) Four Square - Awaiting approval from 1280, then prep and installation to be done
- d) Fish Bowl – Cameras & Lighting - Purchased camera, tripod, lights, excess funds of ~\$1,300 to be diverted to Think Tank PROJECT COMPLETE

Long-Term Projects:

- a) Think Tank: broadcast booth for student media / journalism club
\$3,500 CoL Grant used for computer upgrade c/w licenses & software, balance to be used for wireless mics

Chantale to pursue grant opportunities with Best Buy &/or Corus to fund tv's and sound booth

- b) Cover over patio: covered outdoor area in the courtyard, tied into building, solid roof

Have RFI quotes from 2 contractors - both are ~\$120k

Table until we know if we have District support

- c) Multi-purpose room equipment / games: resources / enrichment / entertainment for indoor play / physical activity

Gina to follow up with Shortreed re: their climbing wall

- d) Gaga pit: permanent outdoor “arena” in which to play Gaga Ball

Gina to follow up with Yorkson re: their Gaga Pit

- e) Play structure or Parkour: permanent outdoor structure for “unstructured” play; an alternative to

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team based sports / activities

Parkour unlikely to be approved with Penzer so close by

f) Re-do Locker Door - one hall / wing at a time?

Table to future meeting

PAC has not received gaming funds for this year; all long-term projects are contingent on this funding. Lisa continues to pursue securing the Gaming grant for this year.

Fundraising , by GT

There are 3 fundraisers ongoing right now.

Smencils -classroom via teachers, seems to be more popular for the grade 6's, Not sure how many are sold yet. Ends on Friday April 23. Gina needs to send in form for her reimbursement of \$500.

Clearview baskets ends on Friday April 23, hoping to get coupons on April 30th for delivery to families, via students , who purchased them.

Neufeld Farms is April 23 for 2 weeks with Order pick-up on May 18th. Via Munch-a-Lunch Gina shared a Fundraising totals worksheet

Fundraising Totals	2019/2020	2020/21 proposed	2020/21 actual
Community Values Coupon book	\$0.00	\$500.00	\$1,040.00
Purdy's Christmas	\$581.18	\$400.00	\$1,316.57
Purdy's Easter	\$0.00	\$0.00	\$0.00
Virtual Hearts	\$0.00	\$2,000.00	\$1,120.00
Smencils EarthDay	\$0.00	\$500.00	\$0.00
Cards/Notebooks	\$0.00	\$500.00	\$0.00
Clearview Baskets	\$0.00	\$0.00	\$0.00
Neufelds Spring	\$378.00	\$350.00	\$0.00
M&M'S	\$0.00	\$0.00	\$49.40
First Aid Hero	\$0.00	\$0.00	\$96.00
Totals	\$959.18	\$4250.00	\$3621.97

Cards/notebooks fundraiser not being done this year, Unable to do with Covid restrictions and shutdowns, will look at for Sept 2021 for delivery Dec 2021.

-Gina will follow up with M&M about spring cheque from them.

-Virtual Hearts had a problem for it was all online and not in person

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Chantale asked if Gina can write a Blurb for the Stafford Scoop about “ We are giving a variety of Fundraising options for you to support where you can. And thanks to all parents for all the support. Along with pictures/videos of what the money has gone towards. Let the parents know that they are under no pressure to support all Fundraisers only where they can.

Jen gave a suggestion of a Save-on -Foods gift card fundraiser, The proceeds are 6%, for everyone needs groceries. Will forward the information onto Gina.

5:Old Business :

N/A

6:New Business:

-BCCPAC AGM- Gina T. Will be attending as our proxy and registration is now closed

-Call for Nominations Committee – Gina T will chair the committee and Chantale H will help.

The roles are to collect nominations and chair the meeting so that all have an opportunity to step forward. To get information out there about the PAC and what we are working for and our goals. Person should have some tech skills for managing digital polls and votes. All votes can be show of hands except DPAC rep which needs to be a secret ballot. We have a nominations script on google docs for use. In the Constitution are the rules on the election procedure and terms of office. A email account has been or will be created for nominations
hdsmselections@gmail.com

-May AGM notifications – official notice has been sent out via email to Stafford families, Email with invite for feeder schools Grade 5 families will be sent out to the schools in the next week. Will also get put out on the Parent Hub Facebook account.

7:Next Meeting Date: AGM May 19,2021 @ 6:30pm via ZOOM

Meeting adjourned at 8:06, approved by VF,seconded by GT, all in favour