



HD Stafford Middle School PAC

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“Creating a unified, engaging, CULTURE OF CARE for our students.”

AGM PAC Meeting Minutes For October 14th, 2020

In Attendance: Parents: Abby Burton, Veronica Finch, Cathay Worrall, Lisa Atkinson, Chantale Hubbs, Gina Twellman

School: John Hantke

Meeting Called to Order at 06:45pm

We gather together tonight to help all learners reach their potential on the traditional unceded territories of the Katzie, Kwantlen, Semiahmoo and Matsqui First Nations. We honor them & thank them for their lands

- Motion made to accept the Agenda as amended by Lisa A, Motion seconded by Veronica, passed by all. *motion to add D-Pac hard item grant made by Abby Burton to Old Business. All in favour & added.
- Motion made to adopt mins from the 2019 AGM by Gina, Motion second by Cathy, passed by all.

Presidents Report:

- None Given

Treasurer's Report: (Abby Burton)

- General Account Balance for 2019/20 \$6,692.10 (Aug 31)
- Cheques outstanding for General Account are \$125 for Hot Lunch refunds (see hot lunch report)
- Gaming Account Balance for 2019/20 \$11,759.50 (Aug 31)
- No Cheques outstanding for General Account
- Gaming grant has been applied for.
- Chantale H was kind enough to double check the budget for any corrections. All corrections have been made.

Secretary's Report: (Abby Burton)

- Social Media accounts have been set up & running for the last year.
- Picked up the mail from the office & placed it with each position after ensuring it was properly recorded (banking recorded in Budget etc)
- Will need to apply for the BCCPAC funds from Langley DPAC to cover the cost of joining this year.

Fundraising Report: (Cathy Worrall)

- Profit for 2019/20 is \$959.18
 - Neufeld's \$378.00
 - Purdy's \$581.18

Hawk's Nest Report:

- Hawks Nest ran from Sept 2019 - Jan 2020
- Gross Income \$5923.15 w/ Expenses \$3649.61
- Net profit for 2019/20 \$2,273.54

Hot Lunch Report:

- Gross income \$5,943.74 w/ Expenses \$1,884.97 (including \$125 remaining in unclaimed refunds)
- Net Profit for 2019/20 \$4,058.77
- Unclaimed refund cheques have been given to Trina at the office, she will find the remaining 5 parents to pick them up.

Elections of 2020/2021 Executive Officers:

The Elections Chair (Abby Burton) has stated they would accept nominations for the following positions:

Role of PRESIDENT: Abby Burton was self-nominated for the position of President. Nomination was seconded by Chantale H. No further nominations were received for this position & nominations were declared closed. Abby Burton was named President.

Role of VICE PRESIDENT: Veronica Finch was nominated for the position of Vice President by Abby B. Nomination was seconded by Cathy W. No further nominations were received for this position & nominations were declared closed. Veronica Finch was named Vice President.

Role of TREASURER: Lisa Atkinson was self-nominated for the position of Treasurer. Nomination was seconded by Gina T. No further nominations were received for this position & nominations were declared closed. Lisa Atkinson was named Treasurer.

Role of SECRETARY: Cathay Worrall was self-nominated for the position of Secretary. Nomination was seconded by Chantale H. No further nominations were received for this position & nominations were declared closed. Cathay Worrall was named Secretary.

Role of D-PAC: Chantale Hubbs was self-nominated for the position of D-Pac Rep. Nomination was seconded by Abby B. No further nominations were received for this position & nominations were declared closed. Chantale Hubbs was named D-PAC Rep by a vote of 6 out of 6.

The following Volunteer roles were appointed:

Hawks Nest: Abby Burton
Hotlunch: Cathay Worrall
Fundraising: Gina Twellmann
Events: Open Role

As there are no other Executive Positions for elections or Volunteer roles for appointment, We are declaring the Elections for the 2020/2021 HDSMS PAC closed.

AGM is now turned over to the 2020/2021 President by the Elections Chairperson.

President has now re-opened the meeting as a General Meeting @ 7:45 pm

Principals Report:

- Best practices with regards to Covid-19 have been in place to ensure safety of all persons in the school. More cleaning, marked walkways, classroom cohorts, etc. everyone is doing great with

the changes. Please note the school is a closed campus & we are asked to have an appointment to work in the school.

- HD Stafford won 2nd place in the Literacy grant applied for last year. Each student will receive 3 books to take home. Hopes that one of the books will be the same for all students to use as part of a school-wide reading.

Presidents Report: Abby Burton

- Thank you to everyone for coming tonight & joining the PAC. I am excited to begin working with everyone to make sure this year is successful in accomplishing our goals.

Vice President's Report: Veronica Finch

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Treasurer's Report: Lisa Atkinson

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Secretary's Report: Cathay Worrall

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D-Pac Report: Chantale Hubbs

- Next DPAC general meeting is October 22nd @ 7pm
- Treasurer 101 online course is offered October 15th, PAC 101 online course is being offered November 12th

Fundraising Report: Gina Twellmann

- Cathy will team up with Gina to handover & assist with the winter fundraisers
- Gina has begun to make plans to bring Scholastic Book fairs back to Stafford and will make further arrangements with the Librarian to ensure a successful event.

Hawk's Nest Report: Abby Burton

- Looking at turning Hawk's Nest into a Spirit Wear store with some available sweets to be purchased by parents for students via online store until we can open up in person.
- Once school opens up to hosting other schools for sporting events or in school events, we will be on hand to serve items.
- Will take an opening inventory of last year's stock to ensure we keep good records of sales.

Hot Lunch Report: Cathy Worrall

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Old Business:

- The Constitution will be submitted at the next meeting to begin the 30 day notice for changes. Abby, Lisa, & Chantale will look over & to make sure everything is finished.
- Dpac Hard item grant was used to purchase a 10'x20' pop-up tent & sand bags, which was brought to the school at the end of last year. Abby has been reimbursed & the PAC Treasurer will submit paperwork to DPAC for reimbursement for the PAC.

New Business:

- Meeting Dates: November 18th, January 20th, February 17th, April 21st, May 19th.
- All meetings take place @ 6:30pm via zoom

Meeting Adjourned at 8:45 pm