



HD Stafford Middle School

20441 Grade Crescent, Langley, British Columbia, Canada V3A 4J8

www.hdsms.sd35.bc.ca

Telephone: (604) 534-9285

Fax: (604) 534-8986

Mr. J Hantke

Principal

Ms. T. Dick

Administrative Assistants

Mrs E. Rehnby

Vice Principal

“Creating a unified, engaging, CULTURE OF CARE for our students.”

AGM PAC Meeting Minutes For September 25th, 2019

In Attendance: Abby Burton, Sheri Cooper, Christie Jackson, Selena Martens, Ilona Merza, Cheryl Santer, Lori Rand, & Cathy Worrall - Parent
John Hantke, & Brad Hendy - School
Brian Martens - DPAC

Meeting Called to Order at 6:30 pm

We respectfully acknowledge that our meeting is taking place on the unceded traditional territories of the Katzie, Kwantlen, Semiahmoo and Matsqui First Nations

- Motion made to adjust the Agenda as posted done by Cheryl Santer to add 1) Motion made to adopt the minutes of the last AGM from May 22, 2019; 2) To allow for Mr Hantke & Mr Hendy to go before our Elections process; 3) to add the School Dance into new business; 4) To add future meeting dates to new business. Motion seconded by Ilona Menza, passed by all.
- Motion made to adopt mins from the MAY 22nd, 2019 AGM by Cathy Worrall, Motion second Sheri Cooper, All in favor.

Principals Report (Mr John Hantke):

- Introduction of self and his career background.
- Action plan for learning 1) Social: FLOCK (Fostering Love of Others through Caring and Kindness), learning how to converse with others, & various other skill sets & 2) Literacy: through goals set out by the school/district. Goals are set for the idea that all children are cared for, respected, & foster the connection between home & school.
- Monitoring Adults in the Building to safely foster the Area for children's safety by wearing badges, PAC Shirts. Discussing how we actively help to keep inline with this District requirement
- School Needs: Playground equipment (swings, multi purpose obstacle course?? Penzer park idea??), new FOB system for the outside doors, proposal for the LC to step up & help us provide fields, tracks, etc ... to gain resources for the school.
- What can the PAC contribute towards the School needs? Outside items before Inside items.

Community Coordinators Report (Mr. Brad Hendy):

- Introduction of what he does in the school & community. Helping get volunteers to help with programs such as MMA, Breakfast Program, Lunch Program.
- Talked about updating our school courtyard by adding play structures & covered walkways by getting grants from different sources.
- Applied for the LC grant to support the Swing set to cover the cost of \$3000 (\$3000 will come from PAC in addition to LC grant & school money).

- Fall festival: We are looking for parent volunteers to run some booths, help with set up/take down, & PAC to run Hawks nest. Fall Festival is on October 24th @ 5:30 - 8:30pm. More info to come in after the next Fall Festival meeting on October 1st, 2019 @ 12:30 in Library.

Brian Martens was introduced as the Elections Chair (E.C.) & meeting has been turned over for Elections.

Brian is the MAL2 at the District PAC Level and let us know what the role of DPAC is. He also let us know that our Constitution had by the DPAC on file was from 2008, but is updated to the May 22, 2019 approved Constitution. Updated constitutions can be sent to the School Board & District Pac Secretary. He spoke to the need to have a current one to avoid any confusion.

Elections of 2019/2020 Executive Officers:

The E.C. stated he would accept nominations from the floor for the position of:

Role of PRESIDENT: Cheryl Santer was nominated Cathy Worrall. Nomination was seconded by Sheri Cooper. No further nominations were received for this position & nominations were declared closed. Cheryl was named President.

Role of VICE PRESIDENT: no nominations were received for this position. Seat will stay open until appointment is made at a future meeting.

Role of TREASURER: Ilona Merza was nominated for the position of Treasurer by Abby Burton. Nomination was seconded by Sheri Cooper. No further nominations were received for this position & nominations were declared closed. Ilona was named Treasurer.

Role of SECRETARY: Abby Burton were nominated for the position of Secretary by Cheryl Santer. Seconded by Ilona Merza . No further nominations were received for this position & nominations were declared closed. Abby was named Secretary.

Role of D-PAC: no nominations were received for this position. Seat will stay open until appointment is made at a future meeting.

As there are no other Executive Positions for elections, We are closing the elections for the 2019/2020 PAC Executive.

AGM is now turned over to the 2019/2020 President by the Elections Chairperson.

President has now re-opened the meeting as a General Meeting @ 7:45 pm

Presidents Report: (Cheryl Santer)

- Grade 6 Parent's coffee meet 'n' greet went well. We spent approximately \$40 out of our \$150 budget. Mr Hantke suggested having it on both for grade 6 parents & the next day for all other parents.

Vice President's Report:

- Open Seat, No report.

Treasurer's Report: (Ilona Merza)

- Thank you for voting me back into Tres. Will meet with Tricia to close off the books for last year.
 - \$ 2,759.43 (General account)
 - \$19,606.50 (Gaming account)
- Adding lines to the Budget during our next executive meeting & bringing it to the October meeting for official vote.

- Abby has asked that we look at changing Banks to make it easier to gather information.

Secretary's Report: (Abby Burton)

- Teaming up with Mr Hantke & Mr Hendy to coordinate our calendars to avoid running events that could conflict with each other (ex. Neon Dance & grade 7 camp or 2 clothing drives done back to back).
- will be setting up a gmail calendar to post scheduled events for sitting PAC members, Mr Hantke, & Mr. Hendy to consult when needed.
- Need to update the PAC portion of the website.
- Will convert all past reports, meeting minutes, etc to the PAC Gmail account for future PAC's to easily access and update school quickly. (Will also email out permissions to all applicable parties).
- Will contact Facebook about our page being the right one for us. Community page vs Business page.
- PAC board has been moved to the bulletin board above the main stairs. A PACman theme has been used to attract parents. It features all PAC chairs & co-ordinators, fundraising goals (high score), meeting minutes, volunteer positions, & events calendar.

D-Pac Report:

- Open Seat, Report done by Cheryl Santer.
- District Principal of the Aboriginal Program, Michael Pupe, was a key speaker that spoke during the DPAC meeting.
- We have \$300 for Emergency Prep given to us by the District to use by the end of June 30th, 2019. Ideas for big ticket items: pop-up tent, flash lights, etc... not to be used for food/water.
- BCCPAC membership of \$75 can be paid for by DPAC for us to join. We can send our vote by Proxy instead of sending a rep in person. Cheryl Santer will fill out the form and submit to Chantale Hubbs, Treasurer, at DPAC.

Motion from the floor - Langley Fundamental Middle Secondary School)

i. "We the [Langley Fundamental Middle Secondary School] PAC, motion to have the Langley DPAC executive prepare and deliver a letter to the Langley Township and the City of Langley on behalf of Langley School PACs, to amend their bylaws to not allow VAPE stores within a minimum of 2 kilometers of schools."

- moved/Seconded-Brookwood/Glenwood
- **1. Rational - 2 Vape stores have opened in recent months within walking distances of LFMSS and Brookwood**
- **2. 2km is an inconvenient distance for kids to walk by choice**
- **3. Should we use the same distance as liquor stores or cannabis stores.**
- ***Motion is put forward by Sheri Cooper to vote on motion from From Langley Fundamental School. Motion is seconded by Ilona Merza. All Members voted in favour of passing motion.***

2nd motion

- i. "requesting district identify case load ratio to ensure that resource positions have been filled" Moved/Second-Topham/Fundy
- 1. Parents want to understand how decisions are made and 1 resource teacher to 15 students. What is the formula in determining the number of resource teachers per student. It appears that some schools are more heavily resourced than others. What are the designations at each school, how many etc.**

- a. **Gord discussed case load and will look into the school that has 33 cases and 1 resource teachers. Resource teachers are still being hired. We have more bodies then before but we need to understand the roles each person is playing. There are shortages at some schools because Resource teachers don't apply to work at some schools. Teachers cannot be forced to go to a particular school.**
- ***Motion is put forward by Christie Jackson to vote on motion put forward. Motion is seconded by Sheri Cooper. All members voted in favour of passing motion.***
- Brian Martens, DPAC MAL, also opened the door for anyone who wants to work at a DPAC level to come and run for a position during the next election.

Fundraising Report: (Cathy Worrall)

- Last fundraiser of the clothing drive made \$158. Looking for a different date to run the next on if we decide to do it again.
- Will get fundraising started for next meeting.
- Send an email to Jen E regarding fundraising for Willowbrook & iGirl/iBoy.
- Contact DPAC regarding School Board foundation - Abby to team up with Ilona.
- Opt Out Donations form went out the first full week of school via Cash Online and will be kept open for the year.
- Talked about getting in touch with Grade 7 fundraiser to coordinate so we don't overlap.

Hawk's Nest Report: (Sheri Cooper)

- Last year we made \$7400 for the Hawks Nest
- We have been open 3 times this year and have made \$804.75 to date. Will keep advertised on the PAC's social media pages.
- Hawks Nest High 5's have gone out to all the teachers at the September Staff meeting and are meant to encourage students to step outside their comfort zone and build community.
- Hope to find another parent that can take on the second spot so they can take over Hawks' nest next year when Sheri is no longer at the school.

Old Business:

- Swing set: decide on budget for PAC Contribution.

New Business:

- Open a committee to review current Constitution and make changes to reflect our current school needs. Abby Burton to Chair, Cheryl Santer volunteered to help, & will put it out to the rest of HDSMS Community.
- Winter Dance (Snow Ball) on November 21, 2019 @ 6:30 pm. Ilona will chair.
- Meeting Dates
 - October 23rd, 2019 @ 9:30 am. Alternate time is 6pm in the Community room.
 - November 27th, time TBA

Meeting Adjourned at 9:38 pm