



# HD Stafford Middle School PAC

## PAC Meeting Minutes February 26, 2019

<b>President:</b>	<b>Cheryl Santer</b>
<b>Vice-President:</b>	<b>Tricia Mein</b>
<b>Treasurer:</b>	<b>Ilona Merza</b>
<b>Secretary:</b>	<b>Tricia Mein</b>
<b>Fundraising:</b>	<b>Cathy Worrall</b>
<b>DPAC:</b>	<b>Tamie Simunac</b>
<b>Panago Coordinator:</b>	<b>Tamie Simunac</b>
<b>Member at Large:</b>	<b>Jen Elderkin, Robin Humphries</b>
<b>Hawks Nest Co-Ordinator:</b>	<b>Sheri Cooper</b>

**In Attendance:** Tricia Mein, Shawn Davids, Cheryl Santer, Cathy Worrall, Ashley Hencheroff

**Meeting called to order at: 6:40 pm**

***Motion to pass the Agenda: Cathy Worrall motioned – all in favor***

***Motion to adopt minutes: Tricia Mein motioned, Cathy Worrall seconded***

### **Community School Coordinator**

- Not present

### **Principal Report:** Shawn Davids

- Hosting the Elementary/Middle School meeting for Principals Feb 27/19
- Gearing up for next year calendar, number of kids, staffing, division etc
- The play just finished last week. 10 Ways to Survive the Zombie Apocalypse
- Basketball is ending
- New filtered water fountain installed
- AED School – we have a defibrillator
- Student led conferences

### **President Report:**

- Will schedule a meeting with Shawn
- Updating FB regularly

### **Vice-President Report:**

- Motion to contribute \$3000 toward swing set with grant application from Brad Hendy
- ***Motion by Tricia Mein to allocate \$3000 toward swing set – second Kristina Haglof – all in favor (voted & passed)***

### **Treasurer Report:**

- Report on revenue/expenses & bank balances for the Period Ending January 31, 2019 (see attached)

### **Secretary's Report:**

- Nothing to report.

### **Fundraising Report:**

- Kathy Worrell – Cash for Clothes (Developmental Disabilities) clothing drive. (Kathy will run event) Start after spring break with a pick up date of early May.
- Kristina Haglof – Easter Purdy's – Posters are up and place orders by March 27<sup>th</sup>. Pick up date April 5<sup>th</sup>.
- Kristina Haglof – look into Neufeld's Farms for spring
- Tamie Simunac – Panago still up and running

### **Hawks Nest Report:** Sheri Cooper

- Nothing to report

### **D PAC Report:**-Tamie Simunac – not present

- Nothing to report OR report attached

### **New Business**

#### **Tamira Burton Healthy School Nurse**

- Showing of Screenagers – do we want to buy a license for \$300

**Dance**

- Ilona M – made contact with some suppliers
- May 2<sup>nd</sup> 2019
- Presale tickets – School Cash Online (door sales – cash)
- DJ quote received & photo booth quote received
- Will try to get Langley School District Foundation to use funds to pay for DJ

Meeting adjourned at: 7:44 pm

**HDSMS Meeting Schedule for the year in the HDSMS Library at 6:30 pm:**

Wednesday March 13<sup>th</sup>

Wednesday April 24<sup>th</sup>

Wednesday May 22<sup>nd</sup> (Meeting/AGM/Elections)

**2018-2019 Budget vs. Actual**  
as of January 31, 2019

<b>Income - General</b>	Revenue / Profit	Actuals	Gain/(Loss)
Bank Interest	10.00	4.39	
Donations	2,000.00	270.50	
Hawks Nest Concession (profit)	5,000.00	1,837.50	
Purdys (profit)	250.00	1,142.44	
Coffee	-		
Panago	1,000.00	(248.00)	
Neufeld Farm / DFS (profit)	240.00	551.00	
Grade 7 Camp Refund	-		
Dance	600.00	-	
	<b>9,100.00</b>	<b>3,557.83</b>	<b>(5,542.17)</b>
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<b>Expenses - General</b>	Costs	Actual	Gain/(Loss)
Bank expenses - cheques	35.00	14.75	
Room 212	0.00		
Classroom Expenses (shared with Gaming)		1,079.11	
Student Empowerment Fund	1,500.00	167.81	
Christmas Hampers	400.00	400.00	
Gr 8 Sundae party	150.00	-	
Gr 5 welcome	150.00	-	
Staff Appreciation	400.00	-	
Website	20.00	-	
Meeting Expenses			
Sports equipment-9 Square	1,400.00	1,396.48	
Returned Cheques			
Operation Track Shoes	300.00	-	
Fall Fair Expenses		47.54	
<b>Total</b>	<b>4,355.00</b>	<b>3,105.69</b>	1,249.31
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Opening Bank Balance	9,376.66	9,376.66	
Less: deposits next month			
Add: o/s chks		4,398.92	
Closing Bank Balance	14,497.66	14,227.72	

2018-2019 Budget vs. Actual			
as of January 31, 2019			
<b>Income - Gaming</b>	<b>Revenue / Profit</b>	<b>Actuals</b>	<b>Gain/(Loss)</b>
Provincial Grant	11,660.00	14,040.00	
Interest Income	13.00	8.33	
<b>Income - Total</b>	<b>11,673.00</b>	<b>14,048.33</b>	<b>2,375.33</b>
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<b>Expenses - Gaming</b>	<b>Costs</b>	<b>Actual</b>	<b>Gain/(Loss)</b>
Bank expenses - cheques	35.00	14.75	
Grade 6 T-shirts	1700.00	-	
Classroom Donations (\$300 ea)	8700.00	-	
Grade 7 Field Trip	4500.00	-	
Grade 8 year end field trip	1500.00	-	
Library Donation	1500.00	-	
Bussing (part of the classroom donations)	-		
Extracurricular Activities	-	-	
Accidental issue from wrong account		2,904.00	
Community Garden	-	-	
	<b>17,935.00</b>	<b>2,918.75</b>	<b>15,016.25</b>
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Opening Bank Balance	10,374.08	10,374.08	
Less: deposits next month		-	
Add: o/s chks		-	
Closing Bank Balance	3,812.08	21,503.66	
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Total Bank Balance for Operating/Gaming	18,309.74	35,731.38	